

AMENDMENT NUMBER 5 TO THE BID DOCUMENTSAmendment Date: **08/19/16**

BID DOCUMENT NUMBER ITP 15/16-16

Invitation to Participate - ERP-System

A. This Amendment shall be considered part of the bid documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence.

B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Amendment. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

Except as described below, the original ITP document remains unchanged. The ITP document is modified and/or clarified, as noted in the **two modifications** that follow:

Page 5, section 8.1 8 SCHEDULE AND TIMELINE, has been modified as follows:

Action	Date
Advertisement	6/5/2016
Release: Invitation to Participate/Cone of Silence Begins	6/21/2016
Pre-Proposal Conference	6/27/2016
Last Day to Submit Written Request for Clarification Questions	7/1/2016 7/8/2016
Answers to written questions posted by College	7/7/2016 7/14/2016
Proposals Due to College / Public Opening	7/25/2016 8/2/2016 @ 2pm
Committee Evaluations Begin	7/26/2016 8/3/2016
Evaluation Committee Public Meeting: Finalists selected for software demonstrations	8/26/2016 8:30 a.m. Room CE 118, Lake Worth Campus (View campus map)
Vendor Software Demonstrations	8/8/2016 through 8/19/2016 8/15/16 through 8/19/16 8/29, 8/30 & 8/31/2016 Beginning 9/12/2016
District Board of Trustees Authorizes College Administration to Negotiate a Contract	9/13/2016 10/10/2016
Negotiations Completed	9/30/2016 10/30/2016
District Board of Trustees Final Approval of Contract(s)	10/11/2016 11/8/2016
Cone of Silence Ends	10/12/2016 11/9/2016

Page 6, Section 9.1 Methodology, has been modified as follows:

The evaluation of each responsive proposal will be completed in three phases. Phase I will evaluate the proposals submitted based on the criteria defined herein. From those proposers offering administrative software (Component 1), finalists will be selected to participate in Phase II, which will consist of software demonstrations. The College's objective in phase II is to settle on a desired software solution (Component 1). Proposers not offering administrative software (Component 1) will not participate in Phase II, but, if deemed to be in the College's best interests, may be invited to participate in Phase III. Phase III will focus on the best overall approach to deliver the ERP project (Components 1, 2, and 3). In determining the best overall approach, the College is not limited to the lowest-cost proposal or to the proposal with the highest technical rating. All evaluation factors other than cost, when combined, are significantly more important than cost. All recommendations by College administration are unofficial until the Palm Beach State College District Board of Trustees takes formal action in a public meeting.