

SECTION II – CONDITIONS GOVERNING THIS RFP

This section of the RFP outlines and describes the major events of the selection process and specifies general requirements. For purposes of this RFP, unless an actual date is listed, the other times for the sequence of events are estimated.

A. SEQUENCE OF EVENTS

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|-----------|---|--|---|
| 1. | RFP Issuance | November 17, 2013 | DATES AMMENDED AS OF 12/13/13 |
| 2. | Pre-Bid Meeting (Optional) | December 10, 2013 | |
| 3. | Deadline to Submit Questions | December 12, 2013 | |
| 4. | Response to Questions and RFP amendment | December 19, 2013 | |
| 5. | <u>PROPOSALS DUE DATE</u> | January 7, 2014 3 p.m. local time. | <u>JAN. 27, 2014 3 P.M. LOCAL TIME</u> |
| 6. | Proposals Review | January 8 – January 20, 2014 | JAN. 28 - FEB 21, 2014 |
| 7. | Shortlist posted | January 21, 2014 | FEB. 25, 2014 |
| 8. | Interviews with Finalists | February 3 – February 7, 2014 * | MAR. 11 – 14, 2014* |
| 9. | Committee Recommendation | On or about February 10 – February 14, 2014 * | MAR. 17 – 21, 2014* |
| 10. | Board Selection and Award | On or about March 11, 2014 * | APR. 8, 2014* |
| 11. | Contract Execution | On or about March 27, 2014 * | APR. 29, 2014* |

* May or may not occur during the period indicated as determined solely by the College in its best interest.

B. EXPLANATION OF EVENTS

1. **RFP Issuance** – RFP No. 12 / 13-12, Comprehensive Video Surveillance System Solution, is issued by Palm Beach State College (hereafter referred to as College).