

Q&A-1516-08-RFP-POURING-RIGHTS

Date: 04/12/16

Question Deadline: 04/08/16

Answer Deadline: 04/13/16

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#	Question	Answer
1	Section II Pg 3.B. 2- Is there a Pre-Bid Meeting scheduled?	No pre-bid meeting is scheduled
2	Can we arrange a project site visit for each campus within the next week?	Visits to each campus may be conducted during normal business hours and without disruption to the business operations. Please advise the Procurement Director as to your anticipated date of visit.
3	Section II Pg 7: DELIVERY: Please clarify, Is this referring to the standard delivery turn-around time for product orders once contract is signed?	Yes, this is turn-around time for product orders once the contract is in effect.
4	Pg 8: PURCHASES BY OTHER ENTITIES: Please list all locations that would be purchasing under this bid outside of the locations listed in the RFP on Page 19.	This clause in the terms and conditions indicates that this bid may be piggy-backed by other state agencies, upon approval and consent of the successful bidder.
5	Pg 21. D: PRODUCTS: Please list products that are not included in tea drinks referred to as “those tea-style drinks currently available at coffee vendors on campus”. Are these products bottled or fresh brewed?	Tea-style drinks include those drinks brewed/prepared at the coffee vendors on campus. These are not bottled beverages.
6	Pg.14 SUSPENSION OF WORK: Would the college be willing to extend the term of the agreement for a time period that is commensurate with the suspension period in order to recapture lost revenues?	Yes.
7	Pg 23. #8 CERTIFIED SALES STATEMENT: Is the vendor expected to bear the cost of an audit if there are no discrepancies or will the College reimburse that cost?	This is only applicable if any payments proposed in the RFP are dependent upon sales volume. If payments are dependent upon sales volume, the vendor is expected to bear the cost of the preparation of the audited and certified statement.
8	Section IV: Pg 27 STAFFING PLAN: Please clarify what level two background checks entail and when the college would expect the checks and drug tests to be conducted.	Level 2 generally refers to a state and national fingerprint based check and consideration of disqualifying offenses, and applies to those employees designated by law as holding positions of responsibility or trust. Section 435.04, F.S., mandates Level 2 security background investigations be conducted on employees, defined as individuals required by law to be fingerprinted pursuant to Chapter 435, F.S. (http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0400-0499/0435/0435.html) The College would expect these to be performed prior to any staff member coming on campus.
9	Pg 40 APPENDIX D: Case Sales by Year: Can you provide a breakdown of volume by product and package size?	The breakdown as requested is not available.

#	Question	Answer
10	Who is the current Food Service Provider and how long is their contract with the College?	<p>College Café, Inc. provides food service on the Lake Worth, Boca Raton, and Palm Beach Gardens campuses. Their current contract expires March 2017, and is eligible for one additional two-year renewal term.</p> <p>Pepe James Café provides food service on the Belle Glade Campus. The current contract expires July 31, 2016.</p> <p>Dunkin Donuts provides food service on the Lake Worth and Palm Beach Gardens campuses. The current contract expires December 17, 2016, and is eligible for two additional one year renewal terms.</p>
11	Is this Food Service provider expected to remain on campus throughout the duration of the intended Beverage contract?	<p>The current College Café contract expires in March 2017, but is eligible for one additional two-year renewal. The College has not yet determined if it will utilize the renewal or issue a solicitation for food service prior to the 2017 expiration. It is possible that the current provider(s) will not be on campus throughout the duration of the intended Beverage contract.</p>
12	Will the Food Service provider be purchasing and paying for the beverages ordered or will the College be invoiced directly?	<p>The food service providers as well as the retail outlets (bookstore) will be responsible for purchasing and payment of the beverages. They should be invoiced directly.</p>
13	I would like to ask for a 2 week extension on the RFP Response date in order to properly prepare a response for Palm Beach State College. Thank you for your consideration.	<p>Yes, a two week extension is granted. For the revised schedule, please refer to Amendment #1 posted online at http://www.palmbeachstate.edu/purchasing/bid-openings.aspx.</p>