

#	Question	Answer
1	<p>Please confirm the date for the pre proposal conference for ITN 14/15-01?</p> <p>In section 1.5, it states the conference is to be held on 8/18 or 8/19.</p> <p>Below in section 1.7, it states the conference is to be held on 8/18.</p>	<p>The only pre-proposal conference is scheduled for Monday, 8/18/2014.</p>
2	<p>How can I schedule site visits to each campus?</p>	<p>Contact the Security Sergeant at each campus to make site visit arrangements:</p> <p>Palm Beach Gardens: Sgt. Donna Reid, 561-207-5600 Belle Glade: Sgt. Willie Norwood, 561-993-1432 Lake Worth, Sgt. Jestina Clayton-Buyuknisan, 561-868-3473 Boca Raton, Sgt. Jose Pereto Filho, 561-862-4637</p>
3	<p>Can you reconfirm the location for the Proposers Conference 8/18 at 8:30 A.M. I don't see a Building CE on the map.</p>	<p>The CE Bldg. is located to the northeast of, and behind the District Offices (AD Bldg). The CE Bldg is circled in red on the map.</p>
4	<p>ITN Pg. 9 Section 4.2 Retail Locations – Please provide the anticipated timeframe for the addition of the fifth location.</p>	<p>The 5th campus is still in the design stage and has not broken ground. It is anticipated that we would have students in our first classroom building in about 18-30 months.</p>
5	<p>ITN Pg. 9 Section 4.3.5 Vending Machines - Please provide the locations where additional vending machines are needed.</p>	<p>The College is open to suggestions from the vendor as to the placement of vending machines. We do not have specific ideas in mind.</p>
6	<p>ITN Pg. 11 Section 4.6 Atrium Fees – Is the bookstore required to pay annual fees for the Atrium integration? If yes, please provide this annual cost.</p>	<p>Yes. There is a \$10,000 one-time setup fee required for the Atrium integration. The bookstore would be required to pay this set up cost. The vendor would also be expected to fully cooperate with Atrium to establish an interface if one does not already exist. Full integration with the campus card program is necessary for a successful operation.</p>
7	<p>ITN Pg. 11 Section 4.6 SIS – What platform does the College (use) for your SIS?</p>	<p>We are part of a Florida State College consortium called HETG. (http://www.hetgroup.org).</p> <p>The SIS is built on SoftwareAG tools around their Adabas database system.</p> <p>Interfaces with the bookstore include:</p> <p>1/ feed to bookstore of each Course ID and Class Reference Number (with campus, currently enrolled count and max allowed count) plus book info (aka term based data feed) 2/ Java based web call to bookstore from our student registration system to show ISBN, book title and cost (uses our Course ID and Class Reference number)</p>

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8	ITN Pg. 14 Section 5.4.1 Vendor Contracts – Are there any exclusive contract rights to a vendor for online courses/content? (Pearson, McGraw Hill, etc.) E-Book requisitions?	<p>There is not a separate vendor contract outside of the current Agreement in which “Follett will have the exclusive right, including vendor selection, (on the campus and through ecommerce) to buy, sell and distribute merchandise traditionally found in college and university bookstores including textbooks, class rings, graduation regalia and announcements, course-adopted software and paper/electronic custom anthologies.”</p> <p>The College utilizes the BlackBoard LMS.</p>								
9	Belle Glade Sales – Please provide sales information for the Belle Glade Campus as noted for the other campuses within Attachment C.	Until July of this year, Belle Glade was considered an add-on to the Lake Worth store and the sales were included with those. Separate sales for the Belle Glade location are not available.								
10	Technology Sales – What products are included within this category? Please provide the sales broken down product type by campus for FY14.	<p>Technology consists of computer hardware and accessories, devices, peripherals, and software. Computer bags and sleeves are not included in this category.</p> <p style="text-align: center;">FY14 Breakdown of Technology Sales</p> <table border="1" data-bbox="829 905 1533 1327"> <tbody> <tr> <td data-bbox="829 905 1328 999">Computer Software / License: Retail Boxed Software</td> <td data-bbox="1328 905 1533 999" style="text-align: right;">\$15,100</td> </tr> <tr> <td data-bbox="829 999 1328 1131">Computer Supplies / Accessories: Earbuds, flash drives, mice, cables, chargers, etc.</td> <td data-bbox="1328 999 1533 1131" style="text-align: right;">\$89,353</td> </tr> <tr> <td data-bbox="829 1131 1328 1226">Computer Hardware: Laptops, desktops, eReaders, tablets, cell phones</td> <td data-bbox="1328 1131 1533 1226" style="text-align: right;">\$150,186</td> </tr> <tr> <td data-bbox="829 1226 1328 1327">Computer Peripherals: Printers, MP3 players, cameras, design tablets</td> <td data-bbox="1328 1226 1533 1327" style="text-align: right;">\$6,816</td> </tr> </tbody> </table>	Computer Software / License: Retail Boxed Software	\$15,100	Computer Supplies / Accessories: Earbuds, flash drives, mice, cables, chargers, etc.	\$89,353	Computer Hardware: Laptops, desktops, eReaders, tablets, cell phones	\$150,186	Computer Peripherals: Printers, MP3 players, cameras, design tablets	\$6,816
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11	On Page 8, under the <i>Proposal Organization Format & Submittal Checklist</i> tab#11 is asking for a Personnel Profile however the Personnel Profile is missing from the detail of Section 5.0 <i>Information to be included in the Submittal</i> .	The Personnel Profile is not a requirement of this ITN and should not be included. The checklist tabs should be as follows: <table border="1" data-bbox="803 367 1534 1039"> <thead> <tr> <th data-bbox="803 367 860 399">Tab</th> <th data-bbox="893 367 1055 399">Description</th> </tr> </thead> <tbody> <tr><td>1</td><td>Title Page</td></tr> <tr><td>2</td><td>Letter of Transmittal</td></tr> <tr><td>3</td><td>Acknowledgement of Released Addenda to ITN</td></tr> <tr><td>4</td><td>W-9 Form: Section 5.1.4</td></tr> <tr><td>5</td><td>Notice of Provision</td></tr> <tr><td>6</td><td>Required Response Form: Section 3.0</td></tr> <tr><td>7</td><td>Letter of Interest</td></tr> <tr><td>8</td><td>Organizational Profile</td></tr> <tr><td>9</td><td>Organizational Chart</td></tr> <tr><td>10</td><td>References (Attachment D)</td></tr> <tr><td>11</td><td>Service Termination History</td></tr> <tr><td>12</td><td>Litigation History</td></tr> <tr><td>13</td><td>Technical Proposal</td></tr> <tr><td>14</td><td>Quality Assurance</td></tr> <tr><td>15</td><td>Innovative Ideas</td></tr> <tr><td>16</td><td>ITN Deviations</td></tr> <tr><td>17</td><td>Financial Attestation form (Attachment A)</td></tr> <tr><td>18</td><td>Financial Proposal</td></tr> </tbody> </table>	Tab	Description	1	Title Page	2	Letter of Transmittal	3	Acknowledgement of Released Addenda to ITN	4	W-9 Form: Section 5.1.4	5	Notice of Provision	6	Required Response Form: Section 3.0	7	Letter of Interest	8	Organizational Profile	9	Organizational Chart	10	References (Attachment D)	11	Service Termination History	12	Litigation History	13	Technical Proposal	14	Quality Assurance	15	Innovative Ideas	16	ITN Deviations	17	Financial Attestation form (Attachment A)	18	Financial Proposal
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12	Improvement Ownership – Does the current contract reflect the College taking ownership of the fixtures and furniture after depreciation? If yes, is there any remaining depreciation and what is that value?	The incumbent owns the fixtures and furniture.																																						