AMENDMENT NUMBER 2 TO THE RFQ DOCUMENTS
Amendment Date: 04/20/2017

RFQ DOCUMENT NUMBER 16/17-12 RFQ
Architectural Design Services

A. This Amendment shall be considered part of the RFQ documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original RFQ documents, this Amendment shall govern and take precedence.

B. Proposers are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Amendment. It will be construed that each proposer’s proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

Except as described below, the original RFQ document remains unchanged. The RFQ documents are modified and/or clarified, as follows:

Section G INTERVIEWS on pages 9-10 of 20 of the RFQ document has been modified. See page 2 of this amendment for the modified text.

Approved for posting: [Signature]
G. INTERVIEWS/PRESENTATIONS

After the firms have been evaluated and scored based upon their applications, the firms with the highest scores will be asked to attend a one-half hour interview with the College Evaluation Committee. The interview will consist of two parts: a twenty minute presentation by the firm and a ten minute follow up question and answer period. Firms are asked to bring only those professionals who would work on College projects to the presentation. Marketing and sales staff of the firm are asked not to present. The final interview will be scored by the individual Evaluation Committee members based upon a single qualitative score, ranking each firm on their presentation as well as their answers to any follow up questions.

1. Presentation

Each firm will be required to make a presentation to the College Evaluation Committee that adheres to the following parameters:

- The presentation shall not exceed twenty (20) minutes in duration. At the 20 minute mark, if the presentation is still in progress, the Procurement Director will ask the firm’s representatives to provide a final remark.
- The presentation shall provide highlights of the abilities of the firm’s professional personnel that will be assigned to Palm Beach State College projects.
- The presentation shall provide an overview of the firm’s past performance for projects that have been undertaken at a public institution of higher education or that mirror projects that may have been undertaken at a public institution of higher education.
- The presentation shall illustrate the firm’s willingness to meet time and budget requirements for projects that may arise at Palm Beach State College.
- The presentation shall demonstrate that the firm understands the Palm Beach State College Facility Department’s Planning and Construction Standards as posted at: [http://www.palmbeachstate.edu/facilities/Documents/facilities_Planning/Building-Standards-Latest-11-17-14.pdf](http://www.palmbeachstate.edu/facilities/Documents/facilities_Planning/Building-Standards-Latest-11-17-14.pdf)
- The presentation shall include examples of past support for the mission of Palm Beach State College or for the mission of any other institution of higher education in the State of Florida.

2. Follow Up Questions

At the conclusion of the firm’s presentation, The College Evaluation Committee may have follow up questions to clarify points in the presentation. Ten minutes will be allotted for follow up.