

# PALM BEACH STATE COLLEGE

## MINUTES

Quality Enhancement Plan Advisory Council  
Friday, January 6, 2012, 9:30 am – 12:00 pm  
NS 129, Lake Worth Campus

**ATTENDANCE:** Lucia Adrian, Hilary Ashmen, Susan Caldwell, Joanne Cameron, Marg Chauvin, Carleton Chernenkoff, Lyam Christopher, Eileen Doran, Brian Findley, Sheri Goldstein, Dan McGavin, Glenda McPhail, Joe Millas, Marcella Montesinos, Karen Pain, Ginger Pedersen, David Pena, Roger Ramsammy, Helen Shub, Warren Smith, Kristy Taylor, Lynn Trezise, Mindy Yale

**ITEM 1. Workshop demonstration**

**Discussion:** Karen Pain facilitated a mock workshop, allowing a preview of the workshop that is still being refined by facilitators on the QEP implementation team. The workshop content focuses on the QEP learning outcomes, on developing a common vocabulary to describe the skills related to the outcomes, on identifying obstacles students face in the critical thinking process, and on identifying what we can do help students overcome those obstacles.

**Data/source:** slide presentation developed by Karen Pain based on input from implementation team

**Action:** n/a

**ITEM 2: Participant feedback**

**Discussion:** Participants were invited to provide feedback regarding the content, presentation, and handouts provided. Discussion was very positive, with a concern noted about the possibility of “teaching to a test.” The concern was raised because of the identification of skills associated with each outcome as those skills are measured by testing instruments.

**Data/source:** n/a

**Action:** Karen Pain will take the feedback to the implementation team for consideration during the final phases of workshop preparation.

Meeting was adjourned at 12:00noon.

Respectfully submitted,  
Karen Pain, QEP Manager