

PALM BEACH STATE COLLEGE

MINUTES
Quality Enhancement Plan Development Team
Friday, April 16, 2010
12:30 pm – 2:00 pm
ETA 101, Lake Worth

Attendance:		
<input checked="" type="checkbox"/> Steve Brahlekk	<input checked="" type="checkbox"/> Gail Burkett	<input checked="" type="checkbox"/> Carleton Chernekkoff
<input checked="" type="checkbox"/> Robert Gingras	<input checked="" type="checkbox"/> Dana Hamadeh	<input checked="" type="checkbox"/> Robin Johnson
<input checked="" type="checkbox"/> Jason Major	<input checked="" type="checkbox"/> Judy Maxwell	<input checked="" type="checkbox"/> Joe Millas
<input checked="" type="checkbox"/> Marcella Montesinos	<input checked="" type="checkbox"/> Jeanne Murcia	<input checked="" type="checkbox"/> Karen Pain
<input checked="" type="checkbox"/> David Pena	<input checked="" type="checkbox"/> Diane Ramos	<input checked="" type="checkbox"/> Melissa Stonecipher
<input checked="" type="checkbox"/> Lynn Trezise	<input checked="" type="checkbox"/> Mindy Yale	
<input checked="" type="checkbox"/> Jackie Berg	<input checked="" type="checkbox"/> Joanne Cameron	
<input checked="" type="checkbox"/> Dan McGavin	<input checked="" type="checkbox"/> Sallie Middleton	

ITEM 1. QEP Status

Discussion: **Executive Leadership Council – April 20:** QEP discussion with ELC was postponed to the 20th. The proposal has been sent to the ELC by email and Karen Pain will attend the 4/20 meeting to discuss with them the recommended topic of critical thinking and any concerns they may express.

District Board of Trustees – May 11: Pending approval of administration and Dr. Gallon, Karen Pain will attend the DBOT meeting on 5/11 to seek their input on the topic of critical thinking.

Data/source: emails from VPAA office

Action: Karen Pain will attend ELC and DBOT meetings to discuss and receive input from both groups regarding the QEP proposals and the topic of critical thinking.

ITEM 2. Fall Overview

Discussion: **General plan** – the tentative schedule was presented that includes seven physical meetings as a committee and additional meetings to facilitate focus groups/ad hoc committees as needed. An Advisory Council will be established.

Data/source: n/a

Action: Committee members will submit names of potential candidates for the Council to Karen Pain during the coming week.

ITEM 3. Homes for ideas

Discussion: A total of 140 ideas were submitted during the topic selection process between September 2009 and March 2010. The development team discussed where to send the ideas that will not be used for the QEP. Karen Pain presented all ideas in categories and the committee reviewed them in groups to confirm next steps.

Data/source: Previous submissions via Web response form, emails, and focus groups, 9/09-3/10

Action: Karen Pain will summarize ideas that will not be used and submit them to appropriate deans, supervisors, and/or department chairs.

Meeting adjourned at 2:00 p.m.

Submitted by:
Karen Pain, Chair