

**MINUTES**

**Quality Enhancement Plan Advisory Council**  
**Friday, April 29, 2011, 9:30 am – 11:00 am**  
**NS 129, Lake Worth**

**ATTENDANCE:** Jackie Berg, Joanne Cameron, Jennifer Campbell, Marg Chauvin, Carleton Chernekoff, Lyam Christopher, Judy Maxwell, Dan McGavin, Sallie Middleton, Marcie Pachter, Karen Pain, Anthony Piccolino, Roger Ramsammy, Luke Rogers, Yelena Rudayeva, Cathy Seyler, Helen Shub, Lynn Trezise, Bobette Wolessensky, Mindy Yale

**ITEM 1.           Winners of poster contest last February**

**Discussion:** Both winners (Lindsay Perry and Todd Price) were contacted and glad to win their prizes. Karen Pain shared photos submitted by Todd Price of he and his two children taking the helicopter ride.

**Data/source:** n/a

**Action:** n/a

**ITEM 2:           Updates: minutes, document status**

**Discussion:** Council members were encouraged to review minutes that have been loaded to the QEP web page if they had not already done so. Document is in final stages: Karen Pain thanked those present who had shared feedback, naming specifically those who had taken the time to send suggestions and errors found in writing. They were Cindy Johnson, Luke Rogers, Lisa Rappa, Lynn Trezise, Cathy Seyler, Carleton Chernekoff, Dan McGavin, Jackie Berg, and Jacques DeBeaufort.

Additional discussion included the following concerns regarding implementation: the topic may challenge the belief systems of some students, faculty, and staff; adjuncts stipends are not included and should be considered if funding becomes available; workshops and collaboration should include a multi-discipline approach

Final draft will be submitted by the end of following week to Dr. Sass for final review. It will be presented to the DBOT and external reviewers in June.

**Data/source:** Current QEP draft (4/29/11)

**Action:** Karen Pain will review final concerns to be sure we have taken these items into consideration to the greatest extent possible.

**ITEM 3:           Area impact**

**Discussion:** Karen Pain asked if there were any concerns regarding how QEP implementation might impact specific areas. Most present were teaching faculty who reported general support and buy-in from colleagues, but some concern about how time will be provided for workshops. Cluster meetings are already busy - can we schedule at other times? Sallie Middleton was concerned that PTLC personnel had not been contacted and should be soon since we are planning to display resources in those locations. Karen Pain said that LLRC personnel have been involved but she would make sure that plans could move forward. Lyam Christopher pointed out that SLC coordinators should be involved early to be part of student workshop planning, and that SLC staff should be invited to

faculty/staff workshops. IRE staff reported being comfortable with additional workload because of QEP assessment.

**Data/source:** Current QEP draft (4/29/11)

**Action:** Karen Pain will contact LLRC directors on each campus to find out appropriate contact for PTLCs to discuss strategic locations for critical thinking resources.

**ITEM 3: QEP faculty**

**Discussion:** Karen Pain concluded the meeting by reminding everyone that we will be looking for "QEP faculty" to participate in implementation and assessment of curriculum development. Details will be finalized next fall, and all teaching faculty on the Council at that time will be updated and invited to participate.

**Data/source:** n/a

**Action:** n/a

Meeting was adjourned at 11:00 a.m.

Submitted by: Karen Pain, Chair