

**QEP Support Committee  
Meeting Minutes  
Friday, April 1<sup>st</sup>, 2016  
10:00 am – 12:00 pm  
Lake Worth Campus, Room CBP 320**

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<b>Attendance</b>		
<input checked="" type="checkbox"/> Mauvlette Joseph	<input checked="" type="checkbox"/> Judith LaBarge	<input checked="" type="checkbox"/> Carleton Chernehoff
<input checked="" type="checkbox"/> Marcie Pachter	<input checked="" type="checkbox"/> Mindy Yale	<input checked="" type="checkbox"/> Connie Tuisku
<input checked="" type="checkbox"/> Pam Mason-Egan	<input checked="" type="checkbox"/> Luke Rogers	<input checked="" type="checkbox"/> Timi Storms
<input checked="" type="checkbox"/> Marc Fedderman	<input checked="" type="checkbox"/> Megan Tomei-Jameson	<input checked="" type="checkbox"/> Karen Pain
<input checked="" type="checkbox"/> Dave Wells, Chair	<input checked="" type="checkbox"/> Joe Pick	<input checked="" type="checkbox"/> Elizabeth Wilber

**Item 1: Quick Guide Campaign**

**Discussion:**

Dave Wells, QEP Manager, reported that Quick Guide seems to elicit a more limited response from math faculty and math tutors compared to faculty and tutors who work in other disciplines. Accordingly, Dave Wells announced that he is organizing a Quick Guide meeting of SLC managers, learning specialists, and math faculty to explore how to append or adapt the Quick Guide to further critical thinking application in math. An email has been sent to gauge the best time to meet in April.

**Item 2: Online Presence**

Dave Wells shared, through visual display, a variety of new QEP content on Blackboard and the QEP webpage. Recently, through the help of the eLearning department, the QEP has added the QEP Quick Guide to the support function tab. A request has been made of eLearning to also add additional resources to include a function that offers a faculty member the option of using the QEP Critical Thinking rubric when developing their assignment rubrics. Committee members recommended that the Quick Guide become available through the student view in all Blackboard course sites – fully online, hybrid, component, and grade book - and as additional resources are added to Blackboard that both faculty and student both have access to QEP content.

Dave Wells also shared updates to the webpage that included: testimonials added to the “PLG” section, a photo from a PLG meeting added to the “About Critical Thinking” section, and a resource document called “Research/Writing Pathway” created by Connie Tuisku and Carrie Thompson added to the “Instruction and Assessment” section.

Dave Wells also shared that new online additions are forthcoming to include: several newly developed QEP Subject Quick Guides created at a recent Development Day session, and an updated version of the QEP Critical Thinking LibGuide on the LLRC webpage.

**Action Item:**

Dave Wells will make the following changes to the webpage: adjust the table on the “PLG” section of QEP webpage where a word has been cut off, offer resources as word documents rather than as PDFs, and correct typos in the e-book version of Quick Guide.

**Item 3: Assessment**

Dave Wells shared that Megan Tomei-Jameson created an assessment video called “Critical Thinking Assessment Using the Socrative App” that is posted on the “Instruction and Assessment” section of the QEP webpage. The video describes how using a free app can help faculty assess student learning of course content while building student critical thinking skills around the QEP learning outcomes. To promote this new resource, Professor Tomei-Jameson also offered an interactive Development Day session in March and Dave Wells shared the video to the college community via email.

Prior to the end of spring semester, Dave Wells will collect from QEP faculty any course assignment results that measure critical thinking using the QEP rubric. This data will add to our current understanding of the impact of the QEP on critical thinking skill development through course instruction.

Dave Wells briefly mentioned that the CCSSE administration is underway and will continue through most of April. Results of assessment will not be available until late spring.

Marcie Pachter (SPC1017) and Pat Tierney (ENC1102) will be administering the Critical Thinking Scenario assessment to their joint course and will be comparing scores to their fall semester joint course cohort.

**Action:**

Dave Wells will be exploring how to create a video similar to the Socrative video for Ted Cascio’s Critical Thinking Drills.

**Item 4: Professional Development Events**

Dave Wells shared recent and upcoming professional development events led by various QEP leaders and the QEP Manager. Events included:

- Ted Cascio will be presenting at Lilly Conference in June
- Lyam Christopher to present to PTLC on Critical Thinking in Writing on April 6th
- Emmanuel Alvarado to present - PBG PTLC on April 1st
- Five Development Day QEP Sessions with well over 100 attendees combined

**Item 5: PLGs**

Dave Wells shared the results of the PLG survey completed in March by 48 of the 65 PLG members (74% response rate). Results provided a strong endorsement of the value of collaborative group work as a key component of the QEP and for cultivating critical thinking in instruction and learning among faculty and staff. Based on PLG leader feedback and a few comments in the PLG survey, Dave Wells developed a PLG vision and goal statement for the 2016-17 academic year. During a Development Day session, the vision and goal statement were shared and PLG leaders offered ideas on how to implement the vision. Upon review, QEP committee members raised concerns that the vision and goal statement plans may be interpreted as confining or directive and that following such a plan may prove too limiting to PLG membership.

Additionally, Dave Wells mentioned that based on interest indicated in the PLG survey, he has recruited nine current PLG members to attend a new facilitator training event sometime in the spring or summer.

**Action:**

Send “save the date” email notification to PLG members who have indicated interest in the PLG facilitation training.

**Item 6: Summer Institute**

Dave Wells mentioned that he is waiting for an update on plans for the Title V Summer Institute and also a list of faculty who have completed an application.

**Item 7: Plans for Next Year**

Dave Wells briefly mentioned that he has submitted the QEP 2016-17 budget proposal. The request includes a request for funds for conference attendance, PLG training, and QEP educational resources such as facilitation guides and additional printed copies of the Quick Guide.

**Item 8: Year Wrap-up**

Dave Wells thanked members for their steadfast commitment to supporting the QEP this year and then conducted a summary activity. The activity asked members to create a “headline” that summarizes the essence of the QEP this year and what members expect the QEP headline to read at the end of the 5 year QEP cycle.

Respectfully submitted,

Dave Wells  
Manager, Quality Enhancement Plan