

PALM BEACH STATE COLLEGE

QEP Support Committee Meeting Minutes
Friday, September 9, 2016
10:00 am – 12:00 pm
Lake Worth Campus, Room CBP 320

Attendance		
<input checked="" type="checkbox"/> Mauvlette Joseph	<input checked="" type="checkbox"/> Florence Bennett	<input checked="" type="checkbox"/> Marilee McGaughey
<input checked="" type="checkbox"/> Marcie Pachter	<input checked="" type="checkbox"/> Don Taylor	<input checked="" type="checkbox"/> Carrie Stevens
<input checked="" type="checkbox"/> Timi Storms	<input checked="" type="checkbox"/> Lazaro Camacho	<input checked="" type="checkbox"/> Luke Rogers
<input checked="" type="checkbox"/> Marc Fedderman	<input checked="" type="checkbox"/> Megan Tomei-Jameson	<input checked="" type="checkbox"/> Lyam Christopher
<input checked="" type="checkbox"/> Hector Hernandez	<input checked="" type="checkbox"/> Joe Pick	<input checked="" type="checkbox"/> Andy Plotkin
<input checked="" type="checkbox"/> Janell Wildgoose Carroll	<input checked="" type="checkbox"/> Jeanne Boone	<input checked="" type="checkbox"/> Carleton Chernehoff
<input checked="" type="checkbox"/> Sherry Hall	<input checked="" type="checkbox"/> Laura Gainer	<input checked="" type="checkbox"/> Emma Chow
<input checked="" type="checkbox"/> Sandy Demauro	<input checked="" type="checkbox"/> Connie Tuisku	<input checked="" type="checkbox"/> Jennifer Hudson
<input checked="" type="checkbox"/> Laura Bassett	<input checked="" type="checkbox"/> April Harris	<input checked="" type="checkbox"/> Doug Cornwell
<input checked="" type="checkbox"/> Chris Pumphrey	<input checked="" type="checkbox"/> Mara Abrams	<input checked="" type="checkbox"/> David Wells
<input checked="" type="checkbox"/> Denise Douglas		

Item 1: Welcome & Icebreaker

Discussion:

Dave Wells, QEP Manager, welcomed everyone to the first meeting for the QEP's final year and observed that so many new members have become involved in the committee. He explained the purpose of the QEP Support Committee as a group which meets twice a semester to provide ideas and support to the QEP leadership and which affords members, if they choose, an opportunity to take on active involvement in various QEP initiatives based on their interest. To explain the purpose of the committee, the Support Committee was compared to previous QEP committees such as the QEP Implementation Team and the QEP Advisory Council. Dave Wells then led the group in a short icebreaker in which members introduced themselves to one another and answered the question: "What motivated you to serve on the QEP Support Committee?" A few members shared what they learned from the members they met during the exercise.

Item 2: Quick Guide Campaign

Dave Wells shared how the Quick Guide was created, printed, and distributed during the 2015-16 academic year and described the various training events offered to engage faculty and staff in exploring and applying the Quick Guide outcomes, signal verbs, and key questions to various course concepts and topics. Dave Wells described how the Quick Guide seemed to get a stronger reception among Social Science, Communications, and English, but a more limited response from Math faculty and staff and, based on interest, has assembled a team of math faculty

and SLC learning specialists to design a math supplement that better addresses the role of critical thinking in learning math principles. Joe Pick, Math Faculty, described how the Math Supplement has been developed and how it will be organized. As part of this description, Dave Wells stated that the Math Supplement workgroup needs to decide, once the guide is finalized, whether to print a hard copy of the guide, an online version of the guide or some combination of the two options. Dave Wells showed, through visual display, how the current QEP webpage provide an online Quick Guide and supplemental resources for the guide. There was a lively discussion regarding the possibility of creating the Quick Guide and/or the math supplement as an “app” that can be accessed through hand held and desktop computer devices. Some suggestions for the app included games and puzzles that stimulate critical thinking.

Action Item:

Dave Wells will explore the possibility of developing a critical thinking “app” with those committee members who expressed interest and talent in the area of web and app development and will also consult the Math Quick Guide Workgroup regarding their publication preferences.

Item 3: Course Assessment

Dave Wells shared that the QEP began working with several faculty who had already developed course assignments that measure critical thinking (through a rubric or other means) when evaluating the quality of student submissions. Dave Wells stated that he has been speaking about this project at various academic meetings and has sent out information to cluster chairs to share with their cluster members. Dave Wells mentioned that course assignment projects are underway by faculty in the following disciplines: Philosophy, Sociology, English, Communications, Psychology, and College Success. In particular, two active QEP member, Marcie Pachter, Communications Faculty, and Luke Rogers, Philosophy Adjunct Faculty, described their assignments and shared samples of their assignment and data to demonstrate how faculty can develop meaningful assignments which offer students the opportunity to demonstrate critical thinking and provide faculty feedback on the impact of their instruction.

Action Item:

Dave Wells will continue to speak at various academic meetings to promote involvement in this project and will explore other methods to identify faculty who already measure critical thinking through a course assignment or who would like to develop an assignment that measures student critical thinking.

Item 4: Other Critical Thinking Assessments

Dave Wells shared the other critical thinking assessments that the QEP undertakes. Specifically, he described the California Critical Thinking Dispositions Inventory (CCTDI), a nationally normed assessment that is administered to about 100 General Education students during class time and which measures students’ self-reported critical thinking dispositions. He stated the he is recruiting General Education faculty who would like to volunteer to administer the CCTDI for 45 minutes during a class period in late fall. Also, Dave Wells described the General Education Critical Thinking Scenario which, like the CCTDI, has been administered for the past four years of the QEP. This assessment measures student critical thinking by asking students to respond to a slip and fall scenario by answering questions that prompt students to apply the first three QEP critical thinking outcomes. The test is scored by a team of General Education committee members who have been trained to score the scenario based on an agreed upon scale and in a consistent manner. Typically course sections are chosen at random for in-class administration. This year, the General Education committee has embarked on administering the assessment by soliciting students through the college email to voluntarily complete the assessment online (through a Blackboard assessment format). Lastly, Dave Wells shared that the Community College Survey of Student Engagement

(CCSSE), which was administered during the spring 2016 semester, is in the process of being analyzed. The QEP will review the results around several questions that address critical thinking. In the interim, the QEP will share the CCSSE executive summary which reports the strongest and weakest PBSC results.

Action Item:

Dave Wells will send a copy of the CCSSE executive summary and also a report that summarizes the results for those questions that particularly focused on student critical thinking in the CCSSE

Item 5: QEP Tribute

Dave Wells shared that, based on a recent conversation with longtime QEP leader Connie Tuisku (LW Librarian), the QEP would like to explore interest in planning an event or program that synthesizes and celebrates the many accomplishments and contributions that have made up the QEP. In order to gauge interest and ideas for such a project, Dave Wells asked the QEP members to participate in a brainstorming exercise facilitated by Connie Tuisku. Connie Tuisku initiated the exercise by having members respond to a scenario in which the QEP is being celebrated and then had the members write down their ideas on post-it notes for a tribute event and place those ideas on the whiteboard for all to view. After discussing the themes and most captivating ideas offered, Connie Tuisku stated she would send out a summary of the ideas to the committee and asked which of the members would be willing to join a QEP Tribute Workgroup to help plan such an event.

Action Item:

Connie Tuisku, QEP Tribute Workgroup leader, will communicate with QEP members interested to serve on the Tribute Workgroup to set a time to meet and begin planning the Tribute.

Item 6: QEP Impact Report

Dave Wells informed the committee that the QEP is in its 5th and final year and SASCOC requires all QEPs to submit a QEP Impact Report that provides a list of the QEP goals and outcomes, discusses the changes made to the QEP and rationale for those changes, and contains a description of the QEP's impact on student learning and a reflection on what PBSC learned as a result of the QEP. Dave Wells mentioned that it would be helpful for a couple of committee members to volunteer to review and revise the QEP Impact Report to ensure an accurate and concise report is submitted (without recommendation).

Item 7: Professional Development Events

Dave Wells mentioned that each year the QEP sponsors or supports faculty and staff led PTLC events and sessions at Development Day around topics and practices in critical thinking. Dave Wells asked for members to consider presenting or leading one of these events. Dave Wells also referred people to the upcoming October 5th Lake Worth PTLC event *Lifting the Veil of Mystery Behind Key Math Questions* led by the Math Quick Guide team of: Mara Abrams, Barbie Edgar, Lana Findlay, Joe Pick, David Simms, and Dave Wells.

Item 8: Professional Learning Groups (PLGs)

Dave Wells described the purpose, outcomes, size, organizational structure, and membership of the PLGs and had each PLG facilitator describe the focus and style of their group and if they were seeking new members. The following PLG facilitators spoke: Douglas Cornwell (Lake Worth), Timi Storms (Boca Raton), Lyam Christopher (Lake Worth), and Sandra Demauro (Lake Worth). Dave Wells indicated that QEP members who are interested in

PLG participation could contact these and other PLG facilitators by referring to the [PLG section](#) of the QEP Webpage, or contacting Dave Wells.

Item 9: Summer Institute

Dave Wells informed the members present that he is exploring offering the Summer Institute again after a one year hiatus. He stated that he has discussed the idea with administration and has submitted a preliminary budget to secure the funds needed. Dave Wells described the Summer Institute and how it was a joint project of the QEP and the Title V grant program, and that 29 faculty and staff committed to work 12 hours over a three week period in developing a critical thinking project they then implemented in their department or course in fall 2015. Dave Wells explained that Title V provided the funding originally and for summer 2016 decided to focus on a different program for the Summer Institute and therefore the QEP will need to develop a different name for their program and separate funds for the event in order to run it in summer 2017.

Action Item: Dave Wells will inquire if funding is available and will formalize a budget request for funds and a proposal for a yet to be renamed Summer Institute for summer 2017.

Item 10: Next Meeting & Closing

Dave Wells shared that he is considering: Friday, November 18th or Friday, December 2nd for the 2nd and final QEP Support Meeting for the fall semester and that he would be sending a “Doodle” poll to have members vote on their preferred date. Dave Wells encouraged members to sign up for the various groups and projects forming to advance our work impacting student critical thinking as they exit the meeting room.

Respectfully submitted,

Dave Wells
Manager, Quality Enhancement Plan