

College Vehicle Use Log Criminal Justice Department



Departing Campus

Lake Worth

Palm Beach Gardens

Boca Raton

Belle Glade

Vehicle # _____

(PRINT) Employee Driver	(PRINT) Destination/Purpose of Trip	Date Out	Time Out	Odometer Reading Out	Date In	Time In	Odometer Reading In

All completed original logs must be forwarded to the District Grounds & Landscaping Supervisor.

Originating department will maintain copies..

Dept. Supervisor
Verification Signature _____

Date _____

Received by
DG&L Supervisor _____

Date _____