

MATH LAB LAKEWORTH USER'S GUIDE

If you are here it's probably because you need help with Math. Maybe your instructor sent you for **extra credit**, we can help with that, or you need help **with your homework**, or you have a **test coming up to review** for, we can help you with that, too. Regardless of **WHY** you're here, we're happy to assist you. Make sure to bring your PBSC Student ID with you, every time you come. Here is how our lab works:

~ I need an Appointment

1. If you haven't use the appointment system in any of the SLC labs, you need to register for an account, it's quick, easy, and can be used for ALL SLC Lab appointments. The web address is: <https://palmbeach.mywconline.com> and can also be found on our Lake Worth Math Lab page
2. Pick the subject you need help with (dropdown menu).
3. Select an empty white box to create an appointment.
4. The day of your appointment, let the receptionist know about the appointment so he/she can locate your tutor for you, and take a seat.

You may book up to 3 appointments per week, and each tutoring session lasts 30 minutes. For the **VERY BEST** results, be sure to arrive **on time and prepared** for the time you will spend with your tutor.

~ I don't have an appointment, I need help (Walk-in Tutoring)

You don't need an appointment to get help. Walk-in students are always welcome and we want to assist you in a timely manner on a first come, first served basis. Be aware that not every tutor can tutor every subject. So to ensure that we can get you the right tutor in a timely manner:

1. Go to either of the help desk computers located in the lab, there are 2. If you are a first-timer, any of our staff members will be glad to help you to get you into the system (this is a one-time occurrence).
2. Once you are in the system, swipe your ID, enter your subject (dropdown menu), the number of the seat where you're sitting, and click "log request". Your name will appear on a yellow screen, which is how our tutors will know you need help, and they'll come to you.
3. You must log in a request each time you need help with your math, and you may log as many requests as you like during your time at the lab, but keep in mind that we have more students than tutors, so in order to help all of our students, we have to give each student a fair amount of time in a way to ensure all students are assisted.

~ I have a Diagnostic Test

Diagnostics are tests that evaluate a student's current skills level, so the test will include problems based on your particular needs. Therefore, we are not able to assist with diagnostic tests, unless your instructor has provided written documentation granting us permission.

~ I have an assignment with no answer key

We can assist with any of those assignments unless your instructor has let the lab supervisors know, that our staff may not help you with that particular assignment. A tutor can still help you with a similar problems, so please be aware of the situation and try to find a similar problem in your notes or the text book to assure help.

~ Help us to help you

Please keep in mind that our tutors can't be sitting next to you or in your pocket while you take your test and our goal is to help make you an independent learner. Therefore, to get the most out of your tutoring experience, we ask you to attempt homework on your own **first** and to bring class notes and/or borrow a text book for reference. Yes, you can check-out texts from us to use while in the lab using your student ID.

~Thank you for letting us assist you, and welcome to the Lake Worth Math Lab.