

Testing Instruction Form for Online Instructor Exams. Paper exams are not permitted at this time.

This form must be accompanied by the **Class Roster**.
Indicate students with CSA accommodations. No Make-up fee for CSA students.

Test Center: Lake Worth Belle Glade PB Gardens Boca Raton Lox Groves
Email to the following address(es): CentralTesting@palmbeachstate.edu WestTesting@palmbeachstate.edu NorthTesting@palmbeachstate.edu SouthTesting@palmbeachstate.edu LoxGrovesTesting@palmbeachstate.edu

Instructor:	Course:	Ref #:
Testing Center can reach the instructor at phone number:		

	Start Date	End Date	Password Required	Other info
<input type="checkbox"/> Test/Exam 1				
<input type="checkbox"/> Test/Exam 2				
<input type="checkbox"/> Test/Exam 3				
<input type="checkbox"/> Test/Exam 4				
<input type="checkbox"/> Test/Exam 5				
<input type="checkbox"/> Make Up \$5 fee				

TIME LIMIT

Canvas/MML/Other	
Hours	Minutes
Enter time allocated within Canvas, MML or other testing mode. Instructors are responsible for extended time accommodations for CSA students.	

All answers must be submitted on a Testing Center computer.

- Scratch Paper allowed:** Staff to shred ___ Hold for instructor p/u ___ Send interoffice to MS# ___
- Calculator allowed:** Type: Basic Scientific Graphing
(Calculators with internet access are not permitted)
- Notes/Charts/Textbook:** Notes/charts must be removed from notebooks & must be shredded at the end of the test.
- Other:**

NOTE: IF NO AIDS ARE SPECIFICALLY INDICATED BY INSTRUCTOR, NONE WILL BE ALLOWED.

Additional Comments: