ITEM 1. Welcome and Updates
Discussion: Dr. Kaplan gave the welcome and opening remarks.

ITEM 2. Performance Based Funding – Presented by Dr. Pedersen
Discussion:
- The model has 9 areas that are looked at for funding
- PBSC is concerned with 4 areas in particular which are:
  - Job Placement
  - Completion rates
  - Retention
  - Entry level wages

Categories
- Gold – 7 colleges (Received all funding back plus additional monies)
- Silver – 16 colleges (Received base funding back)
- Bronze – 5 (Base funding loss)

- PBSC was awarded silver and our points are right in the middle.
- Job placement is a little above the average
- Dr. Pedersen wants the Bachelor’s Program to push students to complete their degree in a timely manner.
- Entry level wages poor, but not much can be done about this.
- An advisory member asked if the model was designed to help the universities over the state colleges from the way the system is set-up.
- Student intern stated he would like to see more done with the internship program.

Action: Next year when the detailed analysis is released by the state PBSC will go through the information and formulate ways to bring PBSC up to gold.

ITEM 3. Dennis P. Gallon Campus – Loxahatchee Groves – Presented by Dr. Pedersen
Discussion:
- The Gallon campus will be a STEM campus
- This campus will have to go through accreditation for healthcare
- Healthcare is the fastest growing field and PBSC wanted to dedicate a campus to this industry
- The college is looking at integrating technology and health on this campus
- Looking forward the college hopes to build the second phase sometime in 2020
- Natural wetlands will stay on campus and retail centers will be built on the corner near the new campus
ITEM 4. **ACBSP – Accreditation Council for Business Schools and Programs** – Presented by Dr. Gladney

Discussion:
- 15 Standards
- Applied for membership and put in que to apply
- Must have a mentor and have site visits
- Must have a site review in late February early March
- Must have Advisory board meetings
- Tell how the advisory board is involved
- Tell what has been implemented from advisory board suggestions
- Talked about certain discipline areas will not let you sit for licensing unless the school they graduated from has the ACBSP accreditation
- Discussed how the ACBSP has the same criteria as the Malcolm Baldrige accreditation

Action: Dr. Capers has just returned from a meeting and is implementing information obtained there and meeting with the mentor to make sure we are in compliance with the standards. Any suggestions and help from the advisory board will be encouraged.

ITEM 5. **Internships** – Presented by Dr. T. Wilson

Discussion:
- Sherri Markey is an intern who is working with Palm Healthcare Foundation, which is the largest healthcare system in Palm Beach County
- Sherri is working on a 5 year project called Healthier Together that has launched 2 projects the first being Behavioral Health in the Delray Beach area and the 2nd is Diabetes in Jupiter
- Social work is mostly done in the Delray Beach area gathering information to pull the community in to be involved since Delray is the largest recovery area in the U.S.
- Other cities will be added to the list shortly
- Two students spoke about the Homeland Security Office – Naturalization/Citizenship Office
- One student spoke about the different criteria to become a citizen and how detailed it was
- The students talked about the full immersion into every area of the office and having conducted a citizenship graduation
- One student has applied for a permanent job
- Students spoke about how the staff was so willing to include them in on every aspect of the job treating them like a fulltime staff member and allowed them to sit in a nationwide internet feed

ITEM 6. **XCEL-IT** – Presented by Professor Chance

Discussion:
- Expectations were to serve 150 students by year 2 and 250 students by end of the grant
- The lab has already exceeded its goal for the first year and has served 237 students
- Grand Opening of the Cybersecurity Lab was a huge success and took place on September 16, with an estimated 200 attendees
- Spring membership of the Cybersecurity Alliance Club is 16
- Referred 150 to Career Source and according to the grant were supposed to refer 50 and we have about 45 in the pipe waiting

Action: To increase student member of the Cybersecurity Alliance Club
OTHER.
Discussion:

- Need Advisory Board to become more active
- Looking closer at program outcomes and using them for curriculum
- Capstone Panels – students work hard on the presentations and want feedback from potential employers on speaking, writing, working well with others, etc.

Action: Have members of the advisory board volunteer to help out with students and the accreditation

**Attendance:**

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Sonja Woodard, Scribe

cc: Minutes Distribution List