

**Palm Beach State College  
Automotive/Diesel Technology  
NATEF Advisory Committee (NAC) Minutes  
Wednesday – April 1, 2015  
3:30 p.m. to 5:00 p.m.  
Room ETD 103**

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**ITEM 1. Approval of November 19, 2014 Minutes**

Discussion: Approval of minutes required.

Data Source Consulted: Minutes

Action: Motion to approve – Tim Calhoun, 2nd by Luis Tamayo – **APPROVED**

**ITEM 2. Introduction of NAC Members**

Discussion: Three new committee members were introduced by Eligio Marquez. They were:

Kathryn Bradeis – Lou Bachrodt Human Resource Director  
Stacey Weeks – Royal Palm Nissan Service Manager  
Ed Ehrke – PBC Fire Rescue Support Services Superintendent

Data Source Consulted: None

Action: FYI

**ITEM 3. NATEF Re-Accreditation 2016**

Discussion: Eligio Marquez gave a hand out of the revised Standard 6.0 NATEF – Advisory Committee requirements to all NAC members. This standard outlines the responsibilities of the NAC. Eligio explained the need for two (2) meetings per year with clear, concise meeting minutes. Our next two meetings will be scheduled for June 17 and October 21 respectively.

Data Source Consulted: NATEF Standard 6.0

Action: Don Kauts to schedule meetings.

**ITEM 4. Update on Donated Vehicles**

Discussion: At our last meeting, it was determined that our fleet of automotive vehicles is aging and that we need to update the fleet before re-accreditation. Tim Calhoun had suggested we send letters to the local dealerships requesting the use of loaners. As a follow up, Rick Reeder, Associate Dean Trade and Industry, had pursued Tim's suggestion and written such a letter, but ultimately PBSC would not be able to do this because of insurance

liability issues. However, Mr. Reeder did outline a plan for upgrading both the diesel and automotive fleet. He mentioned that in the PBSC budget for 2016 is \$50,000 for automotive and \$30,000 for diesel. The intent is to purchase a minimum of five (5) automotive vehicles and one (1) diesel truck. It is Mr. Reeder's intent to do the same thing for the 2017 budget cycle as well. Mr. Reeder stated that he will continue to pursue the loaner concept/insurance issue with the campus.

Regarding the purchase of the vehicles, Mr. Reeder stated that an RFQ would go out to local dealerships soliciting their inputs. He believes that NAC dealerships should receive top priority, since they are an integral part of PBSC's success.

Tim Calhoun suggested we consider the purchase of more popular vehicles and Luis Tamayo suggested we consider a vehicle with a standard transmission.

Data Source Consulted: NAC membership discussion

Action: FYI.

#### **ITEM 5. NAC Member Overview**

Discussion: A safety lab inspection report, performed by current students, was given to the NAC members. A question was raised as to how often PBSC reviews the lab safety standards. Charles Johnson stated his students did a safety inspection at the start of every new course, which is five (5) weeks. Automotive stated they did the same.

Eligio requested that at the June meeting, the NAC members perform a lab safety inspection.

Don Kauts suggested at the next meeting that Eligio review the NATEF GO/NO-GO items to ensure PBSC's compliance.

Data Source: NAC membership discussion

Action: FYI.

#### **ITEM 6. Open Discussion**

Discussion: It was stated that PBSC is in dire need of adjunct instructors. Rick Reeder stated that PBSC's HR department had authorized the employment of an adjunct to help in the lab. The difficulty thus far is finding someone willing to work 30 hours per week with no benefits and be ASE Master Certified. The NAC members were asked if they knew of anyone that could fulfill this requirement.

It was announced that Ken Robertson was promoted to a full time Post Secondary Adult Vocational Instructor. As a result, PBSC now needs a full time lab/tool room technician. This position is full time with benefits.

There was some discussion on PBSC doing accelerated automotive/diesel technician training, since there was such an industry need. Associate Dean Reeder said he would be in favor of this idea.

Ron Widdoss stated that he will have 13 automotive graduates in June. Charles Johnson said he will have 15 diesel students graduating in February 2016.

Eligio mentioned that he is considering offering a Diesel Tech. program in the evening. Whether it would be a “Crossover” program or the full 1560 hour diesel program hasn’t been determined as yet. However, the first consideration for adding the evening is the need for a part time diesel adjunct instructor.

Data Source: NAC membership discussion

Action: PBSC to continue to pursue the employment of automotive/diesel adjunct instructors.

**ITEM 7. Schedule of next NATEF Advisory Committee Meeting**

Discussion: N/A

Data Source: N/A

Action: Next meeting was scheduled for June 17, 2015.

**Attendees:**

<b>Voting Members:</b>	<b>Company</b>	<b>College Staff</b>
1. Kathryn Bradeis	Lou Bachrodt	18. Charles Johnson
2. Tim Calhoun	P.B.C. Fire Rescue	19. Don Kauts
3. John DeMarco	Palm Truck Centers	20. Eligio Marquez
4. Ed Ehrke	P.B.C. Fire Rescue	21. Rick Reeder
5. Todd Fanning (absent)	Delray Honda	22. Ken Robertson
6. Marlin Hanford (absent)	Wayne Akers Ford	23. Erin Sullivan
7. Derrick Jones	SFWMD	24. Ron Widdoss
8. Alan Lane (absent)	PBSO	
9. Mark Laurie (absent)	Snap-on Tools	
10. Sal Manuele (absent)	Retired PBSC Associate Dean	
11. Nelson Martinez	Kenworth/Capacity of South Florida	
12. Lewis Ponzini (absent)	Pantropic Power	
13. Don Ryburn	Matco Tools	
14. Kenneth Slade (absent)	1 Stop Auto	
15. Luis Tamayo	Retired PBSC Program Director	
16. Stacey Weeks	Royal Palm Nissan	
17. Charles Whitehouse	Youth Automotive Training Center	

Submitted by:  
Don Kauts – Palm Beach State College

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