

**Region XII Criminal Justice Training Council
Criminal Justice Institute
Clayton Hutchinson Agricultural Center
Exhibit Hall A –
June 26, 2014**

June 26, 2014 Meeting Minutes

Chief Kitzerow called meeting to order at 8:45 am. Roll call by Director Larry Schroeder, quorum was met.

Members Present:

<i>Chief Frank Kitzerow</i>	<i>Chairman, Jupiter Police Department</i>
<i>Director Larry Schroeder</i>	<i>Palm Beach State College</i>
<i>Sgt. Joe Sheehan proxy for</i>	
<i>Chief Stephen Stepp</i>	<i>Palm Beach Gardens Police Department</i>
<i>Chief Rick Jenkins</i>	<i>North Palm Beach Police Department</i>
<i>Lt. Bussey Proxy for</i>	
<i>Captain David Sleeth</i>	<i>Palm Beach County Sheriff's Office</i>
<i>Chief Craig Hartmann</i>	<i>Highland Beach Police Department</i>

Members Absent:

<i>Sheriff Ric Bradshaw</i>	<i>Palm Beach County Sheriff's Office</i>
<i>Chief Robert Mangold</i>	<i>Atlantis Police Department</i>
<i>ASW Charles Lawrence</i>	<i>Glades Correctional Institute</i>

Approval of Region XII Criminal Justice Training Council Meeting Minutes – February 27, 2014

Chief Kitzerow asked Council for approval of the February 27, 2014 minutes. Motion for approval by Chief Jenkins seconded by Chief Hartmann. Minutes were approved.

Legislative Updates and CJSTC Rule Changes – Joni Livingston

- *Some rule changes took effect in May 29th most dealing with training schools. The one topic involving agencies was the inclusion into rule for disciplinary purposes the misuse of electronic databases.*
- *June 30th everyone needs their firearms qualification on the CJSTC course and minimum mandatory requirements for or they will no longer be certified after June 30th.*

Criminal Justice Institute Update – Director Larry Schroeder

- *The application for Training School Re-Certification was discussed. Chief Kitzerow asked for a motion to approve the request and the motion was made by Chief Jenkins and seconded by Chief Hartmann. The vote was unanimous.*
- *Highlights presented by Director Schroeder included:*
 - *Auxiliary academy set to begin August 19th, interest is low so far.*

- BLE-172 will graduate on July 10th, 7pm, Gardens campus
- Next 911 Telecommunicator Academy set to begin September 2nd seats available
- 3 law enforcement academies in session with full time academies beginning in August and October and a part time academy beginning in September
- 1 corrections academy in session with 2 full time academies beginning in August, 4th and 11th. One is a PBSO only recruit class
- Law Enforcement EOT being offered July 14 – 24
- First Aid Instructor course begins July 28th, seats available
- Vehicle Operations course begin August 11th.
- Chief Kitzerow inquired about job placement and we are seeing more recruits obtaining jobs than in the past.
- Director also reported that the academy is experiencing a far greater demand for slots for sponsored applicants.

Region XII Trust Fund Report – Deepika Dias, Fiscal Agent

- Deepika reported that we had expended our entire allocation and our end of year reports are due in August and will be ready soon.
- Director Schroeder discussed the amended budget and explained that the amendment was due to the return to \$67.00 per officer from the current \$40.00. Chief Kitzerow asked for a motion to approve and a motion was made by Chief Jenkins and seconded by Lt. Bussey. The vote was unanimous.

Advanced/Specialized Training – Director Larry Schroeder

- A copy of two spreadsheets provided by FDLE regarding proposed changes to the advanced and specialized training courses was distributed and explained. All agencies were encouraged to participate in the SME workshops so our voices can be heard.
- A spreadsheet outlining all of the advanced and specialized courses offered by the academy was distributed and discussed. It was noted that the cost per officer was reduced and average class size increased this year over the previous two years.
- The Agency Liaison meeting was discussed, 13 agencies participated, some of the requested training needs were mentioned: Leadership Academy, Detective Academy, Instructor courses by Taser, Sabre, ASP, active shooter, tactical medical and bringing instructors from FLETC down to provide courses. ATV Instructor course was discussed and the difficulty the college is having in trying to locate a qualified vendor.

Selection Center Updates – Director Larry Schroeder

- Extremely busy with six different academies beginning between August and October
- Discussed agencies requiring applicants to complete the academy's physical abilities test for submission with their application. The academy does not have the capacity to offer that number of tests and agencies should consider conducting the testing themselves if it is an application requirement. The test is not regulated and anyone can offer it.

Meeting was adjourned at 9:15 am

***The next Criminal Justice Standards and Training Commission Meeting is scheduled
August 5 – 7, 2014
Ponte Vedra, FL***