ITEM 1. Approval of previous minutes

Data/data source: handout (attached in email)

Action:
Motion by Linda Barbian, second by Lou Testa - Approved

ITEM 2. Health Information Programs

Discussion:
- Updated 2013/2014 annual report
- CAHIIM
- Need to increase affiliate site contract numbers

Data/data source: emailed- program annual report 2013/2014

Action:
Recommendation from Lou Testa: Hold a Job Fair possibly in the evening and provide professional development presentations.

ITEM 3. Curriculum

Discussion:
- State changes:
  - Increase Medical Information Coder/Biller from 34 to 37 credits
    - Add Health Information Systems
    - Supports new PCAP competencies
  - Change Medical Transcription name to Medical Transcription/Documentation Specialist
    - Program marketing and promotion
  - Create a new course that includes both Medical and Surgical terminology
  - Increase Health Informatics Specialist from 18 credits to 24 credits
    - Approved by FA
    - Add two 3 credit courses
      - HIM1012C
    - Incorporate CAHIMS content – new course
    - 1 credit internship?

Data/data source: PCAP competencies, AHIMA model curriculum, and Florida state educational frameworks. Current curriculum (synopsis listed at the end of the agenda)

Action:
Motion to approve increasing the Medical Information Coder/Biller program from 34 to 37 credits by Linda Barbian, second Anne Malhalik – Approved

Motion to approve name change for Medical Transcription to Medical Transcription/Documentation Specialist by Taralyn Vico, second Lou Testa – Approved

Motion to create a new course that includes both Medical and Surgical Terminology by Lou Testa, second Linda Barbian - Approved

Motion to approve increasing the Health Informatics Specialist program from 18 credits to 24 credits by Anne Malhalik, second Lou Testa - Approved

Recommendations:
- Coverage of Computer Assisted Coding concepts is done, but hands-on is not possible with current software. Contact Robert Missroon concerning CAC
- Drop the work Transcription from Medical Transcription per Taralyn Vico, however we must adhere to state framework
- Increase coverage of registry software per Lou Testa. Lou Testa to present on registries at our March 28th Health Information Professionals Week Event.

ITEM 4. Continuing Education
Discussion:
- Exam prep for CDIP, CHDA, CPHQ and CHPS
- ICD-10
- Topics for future speakers and recommended speakers

Data/data source:

Action: Request to provide information about certification prep courses.

ITEM 5. Council activities
Discussion:
- Chair
- Work on scheduling Fall date

Data/data source: BPC council handbook

Action:

ITEM 6. Community
Discussion:
- Professional activities
- Recommendation for other activities

Data/data source: BPC council handbook

Action

OTHER. Next meeting
Attendance:
Colette Chiacchiero, RHIT, CCS-P
Anne Mahalik, RHIA
Linda Barbian, RHIA
Taralyn Vico
Lou Testa
Robert Missroon
John Hamm
Jacqueline Rogers, EdD.
Julia Steff, RHIA, CPHQ, CCS, CCS-P

Submitted by:

Julia Steff
______________________________
[name], Scribe

c. Minutes Distribution List
Council members
Associate Dean Nancy Zinser
## Current Curriculum

<table>
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<th>Type</th>
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**Note:**
- The credits and hours may vary depending on the specific program and institution.
- The table provides an overview of the courses and their respective credits and hours.