

**Medical Imaging**  
*Business Partnership Council*

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**Minutes : April 14, 2016 @ 1:00- BB 309- PBG Campus**

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1. The meeting was called to order by Dr. Vicki Shaver at 1:00. We proceeded with introductions of members in attendance: Dr. Brian Young, Medical Director; Patty Braga, PBSC; Julie Meek, BRRH; Janet Jones, PBSC; Irene Goffe, SMMC; Pru Kaufman, SMMC; Vikki McGinnis, SMMC; Yanely McGann, JFK Medical Center; Angela Wheeler, VAMC; Charlotte Dolan, GSMC; Mike Latimer, ASRT; Glenn Brown, Jupiter MC; Michelle Bush, Lakeside MC; Gena Green, PBSC; Bob Van der Velde, PBSC; Dr. Jean Wihbey, Provost; Dr. Vicki Shaver, PBSC; Alan Levine, Midtown Imaging/Good Samaritan MC; Selina Young, SMMC; Christine Dennison, SMMC; Laura Bonilla, Student rep; Jenn Jaekel, student rep; Jasmine Slade, student rep; Vanessa Young, student rep; Kaitlyn Jakubek, student rep.
2. The group began with a review of the mission statement. After discussion, we agreed to maintain the statement as is, with the idea that it is clear and concise and effectively communicates our mission.
3. Program assessment was discussed, beginning with acknowledgement of the superior support the program has received from the college administration. The group thanked Dr. Wihbey and Dr. Van der Velde for their approval of lab improvements over the past two years. We have a new Fuji CR and PACS system, both installed last summer and will receive a Fuji DR system and digital portable x-ray machine this summer. The lab reflects the current industry standards for radiology practice and is in excellent shape for teaching new technology to our students.
  - a. Items related to the revision of the assessment plan included adjusting specific dates for collecting data and conducting surveys. Surveys are conducted online, the group expressed satisfaction with this method. We have experienced good response rates. We will open the surveys a little earlier this year, in May instead of June, with the idea that we will not miss people who are on vacations.
  - b. Within the assessment process discussion, the group identified a need for improvement in the use of lead aprons on portable exams. Dr. Young indicated his support for working with students to emphasize this need as a way to change community practice. We will continue our focus on enforcing this policy for students, with the hope that it will cause a change for all RT's.
4. The admissions process and forms were reviewed and discussed for community

input. The group feels very strongly that student behavior and unrealistic understanding of the level of commitment required for the program has been the cause of early withdrawal from the program. The group wishes to capture a new class of students who are prepared for the reality of the hospital and the demands of the program. To that end, they recommend a pilot for evaluating candidates prior to entry in the program. This evaluation may be conducted as a part of the clinical observation and provide a point score that is tallied into the selection process. Another option discussed was to interview the top 50 candidates with a committee review, standardized questions and select the best candidates from that pool. Vicki will work with the Deans and legal counsel to determine the most appropriate method of action and will return to the committee with a plan.

- a. Also discussed under the admissions process is the need to communicate technical standards. While this is introduced and fully disclosed at the open house session. The group recommends that there be a statement of disclosure on the website, in the application and as a signature sheet in the next version of the handbook. Vicki will work with the Deans and legal counsel to implement this appropriately.
  - b. Following the meeting, Dr. Shaver was notified that a district wide review of selective admissions points/standards would be conducted this summer and may impact the scoring for future selection cycles. Specifically, there may be an addition of a point value for prior military service.
5. The re-admission request of Brianna Earl was considered by the BPC, and after much discussion about the circumstances, the request was approved. Brianna will resume her education in the summer term at St. Mary's Medical Center. The program appreciates their support in this process.
  6. The BPC revisited the concept of a bachelors program designed for professionals from medical imaging to advance their education. The group strongly recommends the development of a program that is inclusive of general education and radiology specific course work leading to a bachelor's degree. Vicki and Patty will work with the Deans to further this discussion. The new college administration has indicated that there may be an opportunity for expansion in this direction.
  7. The JRCERT site visit should be scheduled some time during fall semester. Vicki will notify the group of the dates, associated meetings and hospital visits when they are known. In preparation for the visit, we ask that all departments revisit the rules for supervision of students and enforce the repeat policy strictly. We also ask that student notebooks be secured in locked cabinets.
  8. The ARRT has announced several curriculum and clinical competency changes for 2017. The program has already adapted the curricular changes and will implement the new competency forms in the fall term, following the site visit. The group recommended that since the changes are for 2017, we would not impose the changes on current sophomore students. The freshmen have been made aware of the expected changes and timeline. The addition of geriatric specific examinations will pose no challenge to students in the South Florida service area, since that is the bulk of our patient population.
  9. The BPC recognized the achievement of Michael Latimer as the incoming

president of the ASRT. We are so pleased for Mike's success at the national level and look forward to his leadership in our professional society.

10. Patty shared the Spring Conference for Sonography, this event has grown to become a regionally anticipated educational opportunity with nationally recognized speakers. The Sonography students are coordinating the event and proceeds will benefit the student club and fund their attendance at other professional conferences.
11. Clinical instructors' for sonography receive up to 6 CME's for their time teaching PBSC students each year. In 2015 90 sonographers received a total of 486 CME's.
12. The Sonography program re-structure was shared by Patty. She has completed the course review and curriculum process to meet the standards set at the national and state levels. The new program is four semesters. It is the hope of the board that these courses will be included in the upper division of the proposed bachelor's program, so that students with dual credentials may also earn the formal degree. Patty will meet with the proper administrators to further this discussion.
13. Advanced technical certificate programs are continuing in the area of CT, MR and vascular technology. The group recommends that these courses also be included in the completion of the bachelors program. Again, Vicki will meet with the appropriate administrators to further this proposal.

Respectfully submitted,

Dr. Vicki Shaver and Ms. Patty Braga