

**PALM BEACH STATE COLLEGE**  
**Respiratory Care Program**  
**Business Partnership Council Minutes**  
**November 16, 2012**

**ITEM #1      Review and Approval of Minutes**

Discussion:    Minutes from June 28, 2012 BPC meeting were read.

Action:        Minutes were approved.

**ITEM #2      New and Returning Student Update**

Discussion:    Nancy gave update that there are currently 13 second year students and 16 first year students with 4 stop-outs who will be returning next year.

Action:        None required.

**ITEM #3      Graduate Follow Up**

Discussion:    Currently 16 out of 18 recent graduates are now RRT's. Two students have not taken either CRT or RRT exam yet.

Action:        None required.

**ITEM #4      Student Travel to 2012 AARC International Congress**

Discussion:    Nancy and Stephanie discussed the highlights of the recent AARC convention with 9 students to New Orleans. Highlights included the Sputum Bowl and Nancy's open forum presentation.

Action:        None required.

**ITEM # 5     Program Curriculum**

Discussion:    Nancy described the new NBRC exams that will occur in 2015. There will be one exam called the Therapist Multiple Choice Exam which will have a minimum and maximum threshold. Students passing the minimum threshold will be granted CRT credentials. Students exceeding the maximum threshold will be eligible to take the Clinical Sims (now 20 mini case studies rather than 10 larger sims) and if passed will be granted RRT credentials.

Action: Nancy and Stephanie will be on lookout for updated matrices to insure course curriculum covers tested subject matter.

**ITEM #6 Preceptor Training-Evaluation of Students**

Discussion: Stephanie outlined CoArc guidelines for Inter-rater Reliability assurance. Compliance will include Preceptor II Training and one on one student competency observations with preceptors and Program Director or DCE.

Action: Stephanie to offer Preceptor Training II both on line and in person for spring.

**ITEM #7 Employer Evaluations**

Discussion: Stephanie emailed all Clinical sites for completion of affective evals on 2<sup>nd</sup> year students for adult critical care and stressed importance of completion.

Action: Stephanie will monitor completion of affective evals on both first and second year students.

**ITEM #8 Other**

Discussion: Bob invited BPC to tour Ophthalmic Medical Technology program in BioScience Building.  
Bobby Pitcock noted that there is an increased need for EEG techs and Echocardiographers.

Action: BPC impressed with facility and program structure.  
Nancy and Bob noted the increased need for EEG and Echo techs.

**ITEM #9 Next Meeting Date and Location**

Discussion: Bobby Pitcock from JFK offered facility for next BPC meeting

Action: TBA

**Attendees:**

Dr. Nancy Weissman  
Dr. Robert Van Der Velde

Kathy Hilliard  
Bobby Pitcock  
Stephanie Harwood