

**PALM BEACH STATE COLLEGE**  
**Respiratory Care Program**  
**Business Partnership Council Minutes**  
**June 30, 2016**

**ITEM #1      Review and Approval of Minutes**

Discussion:     Minutes from April 1, 2016 meeting were read.

Action:         Minutes from April 1, 2016 meeting were approved by Ginger Mast and  
                      Seconded by Lisa Nowicki

**ITEM #2      2016 RT applicants**

Discussion:     Lee Anne Decker, Program Admissions stated there were 46 applicants,  
                      38 complete and 8 incomplete, with an accepted average GPA of 3.21,  
                      average age 25, 12 with prior healthcare experience and 20 with degrees  
                      (18 AA, 2 BA). Accepted point range of 16.75-14.54. This was compared  
                      to last year's applicant pool of 41 students with incoming GPA's of 3.1.

Action:         None

**ITEM #3      Hospital Survey Distribution**

Discussion:     Nancy distributed the hospital surveys from 2014 through  
                      2016 (Class of 2016) to the Respiratory Directors present and asked if  
                      there were any questions or concerns.

Action:         No action required

**ITEM #4      Graduate Follow Up**

Discussion:     Nancy relayed that currently there are 9 out of 11 recently graduated  
                      students who have taken (n=9) and passed the upper threshold for RRT  
                      eligibility on the written exam. 5 have passed the clinical SIMS 2 failed  
                      and 2 students have not taken the test yet. Dean Willey mentioned that  
                      there may be funding available for students that have not taken the exam  
                      due to expense. Also, recently graduated students have been hired at Good  
                      Sam, Delray, Bethesda and JFK. Boca Regional stated that they had  
                      positions available.

Action:         Possible funding to help students if finances are prohibiting them taking  
                      Exam.

**ITEM # 5      First Year Student Update**

Discussion: Nancy discussed that there will be 13 2<sup>nd</sup> year students continuing on in the program for Fall. We will continue to be a graduate/student instructor next year that will help with first year student retention. Also, there will be a continuation of the peer to peer mentoring program to further insure student success.

Action: No action required

**ITEM #6      Annual Report**

Discussion: Nancy discussed graduate results statistics from annual report. We have Met or exceeded all accreditation requirements.

Action: None required

**ITEM #7      Student Readmission**

Discussion: There is one re-applicant. The letter request was read to BPC and opened for discussion. At this time, it was unanimous that the student should not be readmitted to the program for fall and none would be willing to accept her for clinical rotations.

Action: None

**ITEM #8      CoARC Site Visit**

Discussion: CoARC has notified the program that the site visit for reaffirmation of accreditation will be September 8 & 9<sup>th</sup> 2016. Please mark your calendars. A schedule/Agenda with more information will be emailed once a couple of questions are clarified with CoARC.

Action: Nancy will Email the BPC with all the pertinent details.

**Item #9      Other**

Discussion: President Parker, Dean Willey met with the CEO of Palm Beach Gardens Medical Center Jeff Welch along with the hospital CNO, Nurse Educator, Cardiac Surgeon Dr. Katz among others. Jeff stated that they really enjoyed having them visit and were very proud of our long standing relationship with PBSC and stated that the door was always open. Important to note from President Parker: “It was a pleasure to see the

cutting edge solutions that you are providing at your facility. I was also very happy to see our graduates, students and faculty working in the hospital”.

Action: The Respiratory Program will continue to foster positive relationships with our Business Community.

**Item #10 Other**

Discussion: It was discussed and reaffirmed with the BPC that despite preceptor training on occasion some preceptors are reluctant to give negative feedback to the students. The students have also been trained that it is their responsibility to ask for constructive criticism on their clinical performance. Program faculty have asked that if preceptors do not feel comfortable to please leave the comment section blank. When clinical faculty review we will seek out the preceptor for more information/and or speak with the department supervisor.

Action: Stephanie will emphasize this request in all future Preceptor Training Courses.

**Item #11 Next meeting date and Location**

Discussion: September 8, 2016 12 – 1:00 PM Lunch Served LC 106 PBG Campus

Action: None required

**Attendees:**

LeeAnne Decker  
Michele Balik  
Lisa Nowicki  
Michele Taylor  
Ed Willey  
Mark Kormos  
Steve Toryak  
Ginger Griffin-Mast  
Nancy Latimer

