

Addendum #1
December 13, 2011
Palm Beach State College
RFP 1112-04 Dining, Catering Services

Section:

- Section C Creative Presentation Phase 2 D. Tab Four (page 17)
Clarification of #1. Please give detail and justification to support the projected increase in line sales and catering sales. If you anticipate an increase over existing sales, please indicate the specific steps that will be taken to achieve the increase.

Section C Creative Presentation Phase 2 F. Tab Six (page 18)
Clarification / Addition of #1. Please be prepared to discuss a financial proposal that is limited to a single calculation of percentage of net sales with a flat dollar minimum payment to the College on a yearly basis. Any extraneous allocations or “gifts in kind” will not be considered in the financial portion of the evaluation.
- Section C Creative Presentation Phase 2 G. Tab Seven (page 18)
Clarification / Addition to #1 both a & b – It has been brought to the attention that one of the committee members is a vegetarian and one has an allergy to gluten products. Please adjust the offerings to complement these dietary requirements for each tasting for those committee members.
- Notice / Advisory - There is a prep kitchen available if needed for final preparations but there will not be a full kitchen available.
- Notice / Advisory - Any and all contact or communications must be made to the purchasing department and may not under any circumstances be made to any evaluation committee member.
- Notice / Advisory - **The schedule will be as follows** (in no particular ranking):

College Cafe

- | | |
|-----------------------|---------------------------------|
| • 8:00 am-9: 00 am | College Café preparations |
| • 9:00 am-10:00 am | College Café presentations |
| • 10:00 am – 10:30 am | College Café tasting |
| • 10:30am -11:00 am | College Café Q&A and evaluation |

Food Services, Inc.


- 10:30 am – 11:30 am Food Services, Inc. preparations
- 11:30 am – 12:30 pm Food Services, Inc. presentations
- 12:30 pm – 1:00 pm Food Services, Inc. tastings
- 1:00 pm – 1:30 pm Food Services, Inc. Q&A and evaluation

Gourmet Services, Inc.

- 1:00 pm – 2:00 pm Gourmet Services, Inc. preparations
- 2:00 pm – 3:00 pm Gourmet Services, Inc. presentations
- 3:00 pm – 3:30 pm Gourmet Services, Inc. tastings
- 3:30 pm – 4:00 pm Gourmet Services, Inc. Q&A and evaluation

Please sign and fax back to (561) 868-3460 as documentation that you have read and understand this addendum.

By:



Jodi S. Hart
Purchasing Manager

Company: (Name/Title) _____

Company Name _____

Signature: _____