

PALM BEACH STATE COLLEGE
CGS 1100 Microcomputer Applications Challenge Exam
(3 credits AA)

Course Number: CGS 1100
Course Title: Microcomputer Applications (Challenge Exam)
Credit: 3
Exam Proctor: Professor Tommy Martin (Computer Science Department)
Proctor's Contact
E-mail: martint@palmbeachstate.edu (please use email as the main point of contact – make sure you use your PBSC's email and state your first and last name in the email)
Phone: 561-868-3226
Testing Location: TC 406 (Technology Building 4th floor - located on the Lake Worth campus)

Exam Description: The Microcomputer Applications Challenge Exam consists of a combination of 150 multiple choice questions and skilled based tasks based on Microsoft Office 2013 -Word 2013, Excel 2013, PowerPoint 2013 and Access 2013. The exam is administered via SAM 2013 (Skill Assessment Manager 2013) – a computerized simulated software that mimics Microsoft Office 2013. You will need to read each question very carefully as there will be times when you will have to execute multiple tasks within one task base question. For each skill based task, you are allowed 3 attempts for correctness - multiple choice questions, you have only 1 attempt for correctness.

The CGS 1100 Microcomputer Application Challenge Exam is timed. You have 150 minutes (2.5 hours) to complete the exam.

The passing score is 80% (you are only allowed to miss a total of 30 questions/tasks). The score that SAM computes will be your final score. The exam proctor **WILL NOT** make any adjustments to the final score.

Instructions:

1. You must be a current registered student at Palm Beach State College.
2. There is a \$45.00 fee for taking the exam (fee subject to change based on PBSC's terms). You must pay Palm Beach State College's cashier and make sure you get a receipt of payment.
3. You will need to purchase the access code for the SAM testing software that will be used. You can go the PBSC's Bookstore to purchase the following SAM access code packet:

SAM 2013 Challenge Printed Access Card, 1st Edition (Cengage Learning)
ISBN-10: 1285735021 or ISBN-13: 9781285735023

Note: Make sure you purchase the above access code packet. Should you purchase the wrong access packet and open it, there is NO return or refund.

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4. On the day of testing, make sure you bring the following to the testing location:
 1. Photo Identification (PBSC's School ID or Driver's License).
 2. PBSC cashier's receipt showing payment for the exam (\$45.00- fee subject to change according to PBSC's terms).
 3. SAM 2013 Challenge Printed Access Card – (Do not open until exam proctor gives permission).
 4. You must arrive at least 10 minutes early before the actual testing time so that the exam proctor can walk you through the SAM registration process.

5. Due to the testing dates, make sure you register for a CGS 1100 Microcomputer Applications regular face-to-face course or a CGS 1100 Microcomputer Applications course that is offered online as a back-up should you not pass the challenge exam with a 80% or higher.

FALL 2013 AND SPRING 2014 EXAM SCHEDULE

DATE	TIME	LOCATION	CAMPUS
August 21, 2013	9:30am – 12:00pm	Room TC 406	Lake Worth
September 13, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
September 27, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
October 11, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
October 25, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
November 8, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
November 22, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
December 6, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
December 10, 2013	10:00am – 12:30pm	Room TC 406	Lake Worth
January 2, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
January 17, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
February 7, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
February 21, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
March 14, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
March 28, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
April 4, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
April 30, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth
May 1, 2014	10:00am – 12:30pm	Room TC 406	Lake Worth

Note: There is no testing during the Summer A 2014 and Summer B 2014 terms. The next exam schedule will be issued on July 15, 2014 for the Fall 2014 and Spring 2015 exam dates.